

## **Out of the Blue CONSTITUTION**

### **1 NAME**

- 1.1 The name of the Association shall be **Out of the Blue** which was formed on 27th January 2012.

### **2 ADMINISTRATION**

- 2.1 The Association will be managed under this constitution by the members of the Executive Committee, as provided by clause 5 ('Management').

### **3 OBJECTIVES**

The Association's objectives are to assist the families and victims of serious crimes committed abroad to seek justice by:

- Raising funds that will enable the families to pay for competent, reliable English speaking solicitors
- Raising funds for the families to travel abroad to attend court cases
- Raising awareness of the lack of emotional, financial and practical support given to families affected by tragedy abroad on their return to the UK

### **4 POWERS**

- 4.1 The following powers may be used by the Executive Committee provided that:

- they are used to promote the objectives
  - the Executive Committee complies with all relevant laws
  - consents are obtained where necessary
- a power to invite and receive contributions.
  - b power to raise funds.
  - c power to cooperate with other charities, voluntary bodies and statutory authorities who have identical or similar objects, and to exchange information and advice with them.
  - d power to establish or support any charitable trusts, associations or institutions to achieve all or any of the objectives.
  - e power to establish any advisory committees necessary.
  - f power to do all other things necessary for the achievement of the objectives.
  - g power to make donations to other charitable organisations with similar objectives or to other local charities.

## **5 MANAGEMENT**

5.1 The Executive Committee of [Out of the Blue](#) shall comprise the following Officers elected on 27 January 2012:

Chairman:	Andy Granston
Vice Chair:	Kim Thain
Secretary:	Vanessa Sedgwick
Treasurer:	Karen Archer
Marketing:	Deborah Patton

- 5.2 The Executive Committee shall invite persons of their choice to join with the organisation of fundraising activities. The Executive Committee may appoint Support Officers and/or sub-committees to make any inquiry, or to supervise or perform any function or duty which would be more conveniently carried out by a sub-committee. All acts and proceedings of any such sub-committees will be fully and promptly reported to the Executive Committee.
- 5.3 Decisions affecting [Out of the Blue](#) shall be taken on a simple majority of those present and eligible to vote.
- 5.4 [Out of the Blue](#) may need to hold meetings at short notice. Every effort will be made by the Secretary to give as much notice as possible to Executive Committee members and Support Officers to hold a meeting at a time convenient to the majority.
- 5.6 [Out of the Blue](#) meetings are open to all persons belonging to the [Out of the Blue](#) Committee and any such person is free to attend and voice their opinions. Young persons will be welcomed to take part in Committee Meetings and in all discussions relating to the [Out of the Blue](#) objectives. Decisions will be made based on a simple majority of those present and eligible to vote.

## **6 RECEIPTS AND EXPENDITURE**

- 6.1 The funds of the Association including all donations, contributions and bequests, will be paid into an account operated by the Executive Committee in the name of the Association, at a bank chosen by the Executive Committee.
- 6.2 All cheques drawn on the account must be signed by at least two members of the Executive Committee.
- 6.3 The funds belonging to the Association will be used only to further the objectives.
- 6.4 All expenditure must be authorised in advance by the Executive Committee.

## **7 ANNUAL GENERAL MEETING**

- 7.1 An Annual General Meeting of the Association will be held in January each year, or as soon as possible after that.
- 7.2 Notification of the Annual General Meeting shall be given by the Secretary at least twenty-eight days in advance.

- 7.3 Items for the Agenda must be submitted to the Secretary no later than fourteen days prior to the Annual General Meeting.
- 7.4 At the Annual General Meeting the following business shall be conducted:
- the presentation of the Treasurer's Statement
  - the Chairperson's Report
  - summary of Fundraising Activities
  - such other business as shall have been communicated to the Secretary in 7.3.

## **8 FINANCE AND ACCOUNTS**

- 8.1 The financial year shall run from January 2012.
- 8.2 The Treasurer will be responsible for the preparation of the Annual Accounts of [Out of the Blue](#), which will be subject to examination by other Committee members.
- 8.3 The Accounts shall be available to all Committee members upon request.
- 8.4 [Out of the Blue](#) is a non-profit Association. All income received shall be applied solely to the promotion of the objectives of [Out of the Blue](#). No member shall receive any payment from [Out of the Blue](#) other than reimbursement of reasonable expenses necessarily incurred in the furtherance of the [Out of the Blue](#) objectives.

## **9 LIABILITY**

- 9.1 [Out of the Blue](#) shall obtain appropriate Public Liability Insurance to cover any fundraising activities organised.

## **10 DISSOLUTION**

- 10.1 If the Executive Committee decides that it is necessary or advisable to dissolve the Association, it will call a meeting of the Executive Committee. Notice (stating the terms of the proposed dissolution) must be given at least 21 days before the meeting.
- 10.2 If the proposal is approved by two-thirds of those present and voting, the Executive Committee will have the power to realise any assets held by or on behalf of the Association.
- 10.3 Any assets remaining after all proper debts and liabilities are paid will be transferred to a charity or charities with identical or similar objectives, as decided by the Committee Members. Failing that, the assets will be applied for some other charitable purpose.

**NAME** :  
**SIGNED** :  
**POSITION** : **CHAIRMAN**  
**DATE** :

**NAME** :  
**SIGNED** :  
**POSITION** : **SECRETARY**  
**DATE** :

